



We want to make your move to Amistad Bank as easy as possible. Enclosed is everything you will need to close out your existing accounts and transfer your automatic deposits and withdrawals to your new account with Amistad Bank!

1. Thank you for your business.

Now that you've opened your new account, you can stop using your old account. At this time you may bring us any unused checks, debit cards, and deposit slips. We will be happy to destroy them for your protection.

2. Change your direct deposits.

Direct Deposit makes everything easier! Please use the attached form to give to your employer or other payment source, as soon as possible, so your funds can be automatically deposited into your new account. (Examples: payroll, pension, investments, etc.)

3. Change your automatic payments.

Please use the attached forms to change any automatic withdrawals or automated payment services made from your old account number. Don't forget about any payments made from your old debit card number, such as automatic payments online. (Examples: Netflix, Dish Network, PayPal, etc.)

4. Close your old accounts.

We've also included a form to close out your old accounts. We can help you fill out this form. You will need to know your old account numbers in order to close these accounts. This form will also give directions for disbursement of any remaining funds in those accounts. Make sure all checks have cleared and all debits have switched over.

5. Sign up for Internet Banking and Bill Pay.

Managing your account has never been easier! Our internet banking offers plenty of tools to make sure you are in control of your account. You can set up text alerts to send you daily balances or transactions. Sign up for E-Statements to view your statement online and never receive a paper statement again. You can even pay your bills online with our Bill Pay service. It's all free! Simply go to www.amistadbank.com and click Enroll.



Change Automatic Payments

Complete this form and submit it to any company or organization who is automatically withdrawing payments from your existing checking account.

To: Company Name: _____

Address: _____

City, State, Zip: _____

Account#/Policy#: _____

My current payment amount is: _____

To Whom It May Concern:

Effective ___ / ___ / ___ hereby authorize to change my automatic payments to the company listed below to be withdrawn from my account at Amistad Bank.

Name: _____

Address: _____

City: _____

State: _____ Zip Code: _____

Please redirect my automatic payment to come from my new account:

New Bank Routing Number: **111316829** New Bank Account Number: _____

Signature: _____ Date: _____



Close Out Accounts

Complete this form and submit it to your previous financial institution. Make sure all checks have cleared.

Note: IRA (Individual Retirement Accounts) require additional paperwork for tax purposes.

TO:

Financial Institution: _____

Address: _____

City, State, Zip: _____

From:

Primary Account Holder: _____

Secondary Account Holder: _____

This letter serves as an authorization to close the following accounts with your institution:

Account# _____ Account Type _____

Account # _____ Account Type _____

Account# _____ Account Type _____

Send a check for the remaining balance, together with all accrued interest to:

Amistad Bank F/B/O _____

Attention: _____

1301 Veterans Blvd

Del Rio, TX 78840

Bank Routing Number:

111316829

Account# _____ Account Holder Signature: _____